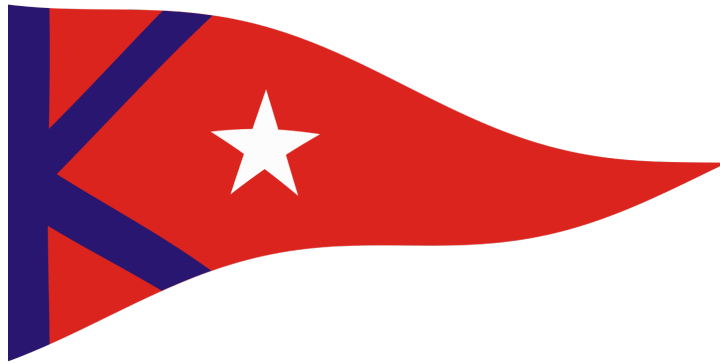


KITTERY POINT YACHT CLUB



WELCOME

PO Box 373 · New Castle, NH 03854

2026 edition

KITTERY POINT YACHT CLUB

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Also enclosed with this packet: KPYP Constitution and By-Laws (January 2024), your burgee, house key, and Member Share Certificate.



KITTERY POINT YACHT CLUB

Welcome Aboard!

Dear _____,

Welcome aboard and congratulations on becoming a new member of the Kittery Point Yacht Club (KPYC)!

On behalf of the members, officers, directors and staff of the Kittery Point Yacht Club, we are thrilled you have made the choice to join our family. We are enclosing copies of documentation and events for you to read through, which will help you become familiar with the process, people and activities that make our club as special as it is.

In addition to this welcome letter you will receive the following:

- KPYC Launch Rules and Etiquette
- New Member Reference Guide
- Board of Directors' Established Policies
- KPYC Clubhouse Rules
- KPYC Constitution and By-Laws
- Your first burgee, with the compliments of the Club
- House key
- This season's social calendar
- Club contacts
- Member Share Certificate

As a new member, we hope that you become part of our friendly yacht club and enjoy the fun and laughter along with the great many skills that you will learn along the way. Please let us know how we can best match your skills to the volunteer tasks and projects. Volunteerism is at the root of our success, so come join in the fun!

The Board of Directors meets monthly, and members are welcome to attend and observe; the date and time are posted on the club calendar at kpyc.org and on the clubhouse bulletin board. Feel free to stop by then (or anytime) and don't hesitate to contact me with any questions or concerns.

Best regards,

Chris Snow

Membership Committee Chair

csnow@nhpta.com · 603-731-3348

KITTERY POINT YACHT CLUB

KPYC Launch Rules and Etiquette

1. Those requesting and utilizing the KPYP launch service do so at their own risk and agree to hold harmless The Kittery Point Yacht Club, its Board of Directors, officers, employees and members from any and all damage, loss or injury resulting from said launch service.
2. Launch capacity is limited to six (6) passengers.
3. The "No Open Container" rule is in effect at all times.
4. Directions of the launch driver with respect to seating positions, trim of the boat, embarking, debarking and any other safety related issues are to be followed without exception.
5. In the interest of better service and efficiency, the launch driver may at his or her discretion, and not exceeding launch capacity, take aboard individuals or parties traveling to the same or nearby destination regardless of their position in the queue awaiting launch service.
6. All members and guests will maintain decorum that is conducive to good order and is considerate of others.
7. Unaccompanied non-members and guests will be afforded launch service to a member's boat provided that member is already on board his or her vessel.
8. Launch operations run from late spring into fall, Tuesday and Thursday 2:00 to 9:00 PM, Friday 11:00 AM to 8:00 PM, and Saturday and Sunday 9:00 AM to 8:00 PM; holiday hours are announced by email. The launch monitors VHF channel 68 during operating hours. Please plan accordingly and make the necessary alternative transportation arrangements as may be required.
9. Comments, complaints, issues, or suggestions on any aspect of Club operations should be directed to any Director, the House Committee Chair, or the Commodore. Names and contact information are posted on the Club bulletin board and at kpyc.org.

Revised May 2017; reviewed 2026.

KITTERY POINT YACHT CLUB

New Member Reference Guide

Welcome to the Kittery Point Yacht Club. We want everyone to enjoy their association with the Club, so we offer the following reference guide to help you navigate your way around. Please be sure to read the Clubhouse Rules, Directors' Policies, and Club Constitution and By-Laws to familiarize yourself with the adopted procedures for proper conduct while on Club property. Should you have any questions this guide or the other Club documents do not address, please contact a member of the Board of Directors.

Joining the Club and Your Share

Joining the Club follows the procedures adopted by the Board in December 2025. An applicant submits the application with a non-refundable \$250 application fee, and two sponsors (Regular Members of six or more months, not from the same household) submit confidential recommendations. The Membership Committee presents the complete application to the Board at its next monthly meeting; approval (four affirmative votes) places the applicant on the ordered waiting list, since the Club is at its By-Laws limit of 200 Regular Members. When an opening occurs, the applicant at the top of the list becomes a Probationary Member for one month, with all the privileges of Regular Members except Board eligibility, and is invoiced for annual dues prorated from the activation month. At the end of the probationary month the new member purchases one Share for \$510, full payment required. As an equity club, this Share represents a partial ownership in the net assets of the Club. When a member resigns, the Share Value is returned minus any outstanding balances once a new member takes their place. Spouses and children under 18 in the member's household are members under the one purchased Share, so there is one vote per Share.

Organizational Structure

The Club has a nine-member Board of Directors that meets monthly; members are welcome to attend and observe Board meetings, and the dates are posted on the clubhouse bulletin board. Three Directors are elected each year by the membership, for three-year terms, at the annual meeting held in October, and a Director may serve no more than two consecutive three-year terms. The Board elects the Commodore, Vice Commodore, Rear Commodore, Fleet Captain, Secretary, and Treasurer as Club Officers, and appoints a Quartermaster. Members volunteer to chair and serve on the standing committees: House, Race, Social, Junior Activities (Sailing School), Education, Membership, Auditing, and Election, along with the Launch Services Committee. There is plenty of need for volunteers on these committees and we would welcome your involvement.

Dinghies and Launch Service

Members may keep a dinghy on the inside floats for a season fee of \$175; sign up in the first quarter of the year, as space is limited to about 40 dinghies. Spaces are first come, first served and are not assigned, the maximum dinghy size is 12 feet LOA, and hard-sided dinghies are not permitted. Outboards must be left tilted down in the water or with the prop covered by a bucket. Kayaks and paddle boards may be stored on the racks at the club's new property for \$150 each per season, and lockers are \$50. Every dinghy, kayak and paddle board must be marked with the member's name and display the current season's sticker, issued by the Treasurer once the fee is paid. Craft without a current season sticker will be removed.

We offer the largest range of launch service in the area. The launch operates from late spring into fall, Tuesday and Thursday 2:00 to 9:00 PM, Friday 11:00 AM to 8:00 PM, and Saturday and Sunday 9:00 AM to 8:00 PM, and monitors VHF channel 68 during operating hours. There is no per-ride fee; your annual dues support this resource. The launch

makes over a thousand trips each summer, so please have all your crew present before venturing out to your boat. Tipping the launch driver is at your discretion.

Club Moorings

The Club rents moorings to members by the season: river moorings in front of the Club property at \$1,500 and Back Channel moorings at \$1,250. There is a waiting list. Any member renting a Club mooring must show that they are on a state or town mooring list somewhere in the area. Club moorings are not a permanent mooring solution.

Clubhouse

The clubhouse and deck are for everyone's use, so please clean up after yourself. You are welcome to use the clubhouse, deck, grill and kitchen for yourselves and your guests.

Private rental of the clubhouse by a member is permitted only in the off-season, from October 16 through April 30. Check the club calendar (on the clubhouse wall and at kpyc.org), confirm your date with the Social Committee Chair, and pay the rental fee and refundable cleaning deposit set by the Board. Current amounts and payment instructions are on the Clubhouse page at kpyc.org.

As a member you may host an indoor gathering with guests without paying the off-season rental fee, but other members may be coming and going. You may not decorate the club or send out invitations for any event without paying the rental fee.

Front Door

To keep the front door unlocked during your stay: from the inside, find the Allen wrench stowed low on the right-hand door casing. With the panic bar held down, insert the long end of the wrench in the hole on the right face of the panic bar mechanism (the left side of the door when facing it) and turn clockwise until it stops; the bar is now locked down. To undo this, hold the bar down and turn the wrench counterclockwise.

Cleaning

The club has a cleaning person for the larger tasks, but keeping the clubhouse neat is every member's responsibility. Brooms, dustpans and the vacuum are behind the kitchen door; the central vacuum outlet is low on the dart board wall; the wet mop and bucket are in the shower opposite the bathroom; trash bags and paper towels are under the kitchen sink; the dumpster is at the right rear of the property. Bag recyclable cans and leave them beside the dumpster.

Parking

Parking is at a premium in summer. On Tuesday and Thursday race nights, please carpool when possible and park in to the right of the clubhouse. In summer the parking along the left-hand property line is reserved for sailing school students. See the parking plan posted in the clubhouse, and please respect the spaces for our upstairs tenants.

Noise Policy

Out of respect for our apartment tenants upstairs and our residential neighbors to the right of the clubhouse, no activities are conducted outdoors on that side of the building and noise is kept to a minimum. Noise is restricted to conversational tones after 10:00 PM, and there is to be no noise after 11:00 PM.

Chairs and Tables

Chairs and tables are behind the roll-out cabinet in the kitchen. Note the labeled stacking order so everything fits back where it belongs. One long table stays out permanently in the rear right-hand corner.

Ice and Rubbish

Bags of ice are in the freezer in the wooden box on the fixed pier, on the honor system. Rubbish from your boat goes in the dumpster in the parking lot.

Lighting the Parking Lot

In the evening, please light the parking lot after dark. On the kitchen wall to the right of the telephone are four switches labeled North, South, East, and West floodlight zones: South lights the front parking area, East the right-hand side of the clubhouse, and North and West the exterior deck. If you are the last to leave, shut off all lights.

Fireplace

The fireplace has been converted to gas. Follow the lighting and shut-off instructions posted at the fireplace, and make sure it is fully off before you leave. Do not bring in or burn wood.

Social Functions

The Social Committee runs several organized functions through the year. The schedule is posted on the clubhouse bulletin board, at kpyc.org, and in the club newsletter. Members may always bring guests. There is no dress code. Some functions have a modest admission fee and provide food and beverages; others are potluck.

Work Days and Membership Meetings

In spring and fall we hold "Docks In" and "Docks Out" work days from 8:00 AM to noon, with morning coffee and lunch provided. All members are asked to help; it is a great way to meet people and it keeps dues reasonable.

Members are also asked to attend the two annual membership meetings, one in October (Director elections and trophies) and one in January (dues, Share Value, By-Law changes, and other business). One member per family Share is expected to attend to discuss and vote on Club business. A quorum is required, so please check kpyc.org for dates and times.

Sailing School

The Club operates the KPYC Sailing School, offering beginner, intermediate and adult lessons in two-week sessions, Monday through Thursday, taught by US Sailing certified instructors on the quiet waters of the Back Channel in the school's fleet of 420s and Optimists. See the Sailing School page in this packet.

Quartermaster's Stores

Every new member receives their first burgee free; it is enclosed with this packet. Additional burgees, clothing and other items with the KPYC burgee are available through the Quartermaster, Adam Shapiro.

Last to Leave

If you are the last member to leave the clubhouse, check that all doors and windows are locked, all stove burners and oven elements are off, all interior and exterior lights (including floodlights) are off, and the heat is turned down to 55 °F.

Revised May 2017; updated 2026.

KITTERY POINT YACHT CLUB

KPYC Clubhouse Rules

1. The Clubhouse is for the exclusive use of members and invited guests.
2. There shall be no social activity conducted on club property east of the building.
3. No pets allowed on the premises except going to and from a boat. All pets must be on a leash. Members must clean up after their animals.
4. There shall be no borrowing or renting of Club property.
5. No child under 18 may be allowed the use of the Clubhouse unless accompanied by a member or parent responsible for his or her supervision.
6. Members shall be held responsible for any property damaged or lost by themselves or their guests.
7. Guests, other than visiting yachtsmen, must be accompanied by a member and that member shall be held responsible for the conduct of the guest while on the premises. Guests of members may be taken to a member's boat by the Steward for launch service only. The member must be on his or her boat to receive guests.
8. The last member to leave the Clubhouse is responsible for locking doors and windows, turning out lights, and turning down the heat.
9. The Clubhouse is available for member use and shall be left "shipshape" after each use, especially the bar and galley.
10. Application by a member for rental of the Club for a private event shall be made to the Social Committee on the form provided. The Club will not be rented from May 1 to October 15.
11. The member holding a private party at the Club shall be present at all times and shall be responsible for proper conduct of guests and all damage or loss to the Club. Out of respect for our tenant, noise levels in the Club are restricted to conversational tones after 10:00 PM, with no noise after 11:00 PM. Clean-up following rentals must begin no earlier than 8:00 AM on the day following the event and be completed no later than 10:00 AM.
12. Visiting yachtsmen from other yacht clubs may be allowed use of the club facilities during normal club hours (Steward or dock attendant on duty).
13. Tie-up on the dock is limited to pick up, drop off, and provisioning only. In case of an emergency, or if there is a need to use the dock for an extended period, call the House Committee Chair.
14. Only Club members and Sailing School students will be allowed to park on the premises on Tuesday nights. Guests are to park on the road or elsewhere. This policy is in effect from Docks In to Docks Out.
15. The Club facility will be locked when no members are present and when the Steward is not on the premises.
16. Sailing School students will be monitored by the instructors, who will enforce the house rules.
17. Neither profanity nor other offensive behavior will be tolerated; a member's suspension or expulsion could result.
18. There shall be no smoking in the Clubhouse.

Reprinted May 2017; reviewed 2026.

Board of Directors' Established Policies

House

January 1990. Club members only may rent the club and that member must be present at the function. The checks for the rental and security deposit must be written and submitted by the club member, not the person they are sponsoring.

June 1990. An event that involves decorating the club and inviting people, as opposed to a more casual event, constitutes a "party" and is subject to the rental policy.

January 1992. No one (including construction-related parties) is to be in the club without a member present.

Moorings

May 1989. The \$10 guest fee per night for a guest mooring covers launch service, use of the club, propane and similar; the fee goes to the Club. The Club will ask renters of Club moorings for permission before assigning their mooring to a guest.

Launch

June 1998. A "No Open Container" rule applies to all passengers of the club launch.

KITTERY POINT YACHT CLUB

Facilities



The clubhouse at 328 Portsmouth Avenue



The deck and the Piscataqua River

The clubhouse is located on Goat Island, in New Castle, NH, at 328 Portsmouth Avenue. It has a wrap-around deck with views of the Piscataqua River and the Naval Shipyard directly across the river. One shower is available inside. The clubhouse is not wheelchair accessible; there are two broad steps up to the deck.

Member exclusive-use and private-party rental of the clubhouse is available in the off-season; see the Reference Guide and Clubhouse Rules.

Launch Service

Tuesday and Thursday 2:00 to 9:00 PM, Friday 11:00 AM to 8:00 PM, and Saturday and Sunday 9:00 AM to 8:00 PM. The launch monitors VHF channel 68 during operating hours. Maximum six passengers; no open containers.

Front Tie-Up

The front float is approximately 75 feet long with 6 feet of depth. There is a shallow spot at the extreme east end. Currents in the Piscataqua are swift and there is heavy river traffic with resulting wakes; boats that tie up should use long spring lines and plenty of fenders. Dinghy docks are inboard of the float. The typical tidal range is 9 to 11 feet and the ramp to the float can be steep at low tide.

Moorings

The four club moorings in front of the club are rented seasonally; contact the launch on VHF channel 68. Three two-day-use moorings are available first come, first served in Gosport Harbor at the Isles of Shoals; the steward is not involved with those, and visiting boats are welcome to use them if available.

Parking

Parking is limited, especially during Tuesday and Thursday night races. Please respect the parking spots for our upstairs tenants.

KITTERY POINT YACHT CLUB

The Social Season



Every Friday night in season is Pub Night on the deck. Around it the Social and Race Committees run a summer of events; the current year's calendar is enclosed as a separate sheet and kept up to date at kpyc.org. Recent seasons have included:

- Docks In work day and Docks Out work day, spring and fall
- Club barbecue with live music
- Reggae night on the deck, followed by fireworks
- Ron Gibbons Memorial Regatta and pig roast
- Fish fry with live music
- Edmund Tarbell Regatta, surf and turf with live music
- Lobsterman's bake (members only)
- Single Handed Regatta
- Lobster Double Handed Regatta
- Anniversary potluck (the club marked its 70th in September 2026)
- October and January membership meetings

Most events ask a modest contribution (\$20 has been typical) that covers dinner and refreshments; some are potluck. Members may always bring guests, and all members are welcome to take part in the regattas.

KITTERY POINT YACHT CLUB

KPYC Sailing School



The Kittery Point Yacht Club Sailing School has been teaching students the art and science of sailing for over 30 years. No matter your experience level, you will leave the school with a better understanding of sailing.

Programs

All programs run Monday through Thursday for two weeks; Fridays are reserved for make-up days lost to weather. Sessions, dates and fees for the coming season are published each spring at kpyc.org; enrollment is online. Minimum age is 8. Parents are welcome at the orientation meeting during the first half hour of the first day of each session.

Beginner, mornings

For sailors ages eight and older who are ready to learn and practice fundamental sailing skills while gaining confidence skippering 420s and Optimists. Sailors generally spend two to three years in the Beginner program before advancing. Students sail one to three per boat depending on skill. The goal is for each sailor to control the tiller and sail simultaneously and handle the boat independently. The curriculum covers nomenclature, knot tying, rigging, boat handling, wind direction, water safety and boat maintenance.

Intermediate, afternoons

A framework for racing practice, aimed at young people who have completed the Beginner course and are competent sailors. One-design racing in Optimists and 420s with a good deal of fun and friendly competition; young racers are encouraged to attend local events.

Adult Lessons, evenings

For adults wanting to learn to sail, with a curriculum that parallels the Beginner course, one to three students per boat.

Things Students and Parents Need to Know

Safety. All students take a swim test on the first day of each session. Life jackets are worn and fastened at all times on the water and on the docks. All instructors are US Sailing certified with basic first aid and CPR training. On-the-water activity is postponed for sudden weather changes, high winds or lightning. Bring sun protection.

What to bring. A Coast Guard approved Type III (vest style) life jacket; sneakers or closed-toe boat shoes (no flip-flops or open sandals); appropriate clothing including a change of clothes, jacket, hat, sunglasses, sun block and towel; a snack and water bottle (no glass). Label personal items and leave valuables at home.

Weather. Classes are held in inclement weather; on-the-water instruction may take place in the rain, and land-based instruction replaces it in severe weather.

Clubhouse. Please arrive on time and pick up promptly. Students wait for class on the clubhouse porch or the grass near the boat racks, and may not pass through the gate to the dock ramp without an instructor. Bags may be stored inside on the sailing school table during class. Youth students are accompanied by an instructor while in the clubhouse.

Thomas Tarbell Memorial Scholarship

The Sailing School offers scholarships through the Thomas Tarbell Memorial Scholarship Fund, providing free lessons for children in need. For information contact the Sailing School Director, Kevin McCooie.

KITTERY POINT YACHT CLUB

Club Contacts 2026

Kittery Point Yacht Club · 328 Portsmouth Ave. · PO Box 373 · New Castle, NH 03854 · kpyc.org

Flag Officers and Officers

OFFICE	NAME	EMAIL	PHONE
Commodore	Chris Olsen	chris@syrupbythesea.com	603-988-6174
Vice Commodore	Kevin McCooles	kevinmccooles@rocketmail.com	207-703-4691
Rear Commodore	Sally Elshout	sallyelshout@yahoo.com	603-498-6456
Fleet Captain	Adam Shapiro	adamhshapiro@gmail.com	203-909-1776
Secretary	Lauren Barbour	lpbarbour@gmail.com	978-604-1224
Treasurer	Michael Millikan	michael.millikan@icloud.com	609-273-9388
Quartermaster	Adam Shapiro	adamhshapiro@gmail.com	203-909-1776
Webmaster	Jeff Reilly	jeffreilly@outlook.com	603-978-8464

Board of Directors

NAME	EMAIL	PHONE
Chris Olsen, Commodore	chris@syrupbythesea.com	603-988-6174
Kevin McCooles, Vice Commodore	kevinmccooles@rocketmail.com	207-703-4691
Sally Elshout, Rear Commodore	sallyelshout@yahoo.com	603-498-6456
Michael Millikan, Treasurer	michael.millikan@icloud.com	609-273-9388
Brendan Cooney	br_cooney@mac.com	603-682-8908
Doug Pinciario, Dock Master	dpinciario@comcast.net	603-475-2828
Jeff Reilly, Webmaster	jeffreilly@outlook.com	603-978-8464
David Severance	dseverance@gmail.com	603-801-3401
Robert Sullivan	rpsullivan@cityofportsmouth.com	603-610-7204

Committee Chairs

COMMITTEE	CHAIR	EMAIL	PHONE
House (building, grounds, dinghy and paddle racks)	Dylan Kimmel	dkimmel@neintegration.com	603-969-6742

COMMITTEE	CHAIR	EMAIL	PHONE
Docks and Moorings (Dock Master)	Doug Pinciario	dpinciario@comcast.net	603-475-2828
Race (races and regattas)	Sally Elshout	sallyelshout@yahoo.com	603-498-6456
Social (calendar and events)	Alison Magill	alimagill@gmail.com	603-988-9037
Membership (applications and onboarding)	Chris Snow	csnow@nhpta.com	603-731-3348
Junior Activities and Sailing School	Kevin McCoole	kevinmccoole@rocketmail.com	207-703-4691
Education (member education events)	Adam Shapiro, Fleet Captain	adamhshapiro@gmail.com	203-909-1776
Launch Services	Brendan Cooney	br_cooney@mac.com	603-682-8908
Sustainability	Eddie		
Auditing			
Election	Commodore, assisted by the Secretary		